

ABSTRACT SUBMISSION RULES

Failure to observe these guidelines may result in disqualification.

1. Click on the link at the top of the page to enter the on-line system. Please note that you will be asked to register yourself if you have not used the system before. Once registered you will be sent confirmation of your username and password which you can subsequently use to log in and modify / submit any new abstracts.
2. An abstract can be submitted to the ADI 2011 Conference if it has not been published previously and only presented at a national meeting.
3. The correct topic must be selected to ensure correct scoring. The content of the abstract must be topic related.
4. Abstracts must contain data and meet international ethical standards.
5. Abbreviations should be defined.
6. Trade names cannot be mentioned in the title. However, trade names in brackets will be accepted in the body of the text.
7. An abstract cannot be accepted if the conflict of interest disclosure has not been ticked on the submission form. If the research or one of the co-authors has a conflict of interest, this must be clearly stated.
8. The abstract cannot contain more than 2500 characters (blank spaces, punctuation as well as authors' affiliation and titles included).
9. The abstract must be structured into the following sections:
 - Objectives
 - Methods
 - Results
 - Conclusion
10. One table can be included, but the total number of cells (columns and rows) may not exceed 25. Please note that tables may significantly reduce the number of available characters.
11. If you have successfully submitted your abstract, you will receive a confirmation number. If no confirmation number is received, the abstract cannot be considered as successfully submitted and accepted.
12. Submitted abstracts can be re-edited and modified until the submission deadline (01 October 2010, midnight CET). Therefore, the author submitting the abstract will be required to provide his/her e-mail address as the login and a preferred password during the submission. To save the abstract, all required fields (marked with a red *) must be filled in. If you leave the system without having provisionally submitted the abstract, all data is lost. The submitted abstracts cannot be edited after the submission deadline (01 October 2010, midnight CET).

13. Please ensure that your abstract does not contain spelling, grammatical or scientific errors. No corrections are possible after the submission deadline. The abstract will be reproduced exactly as submitted. No proofreading will be done.

14. If you need to withdraw your abstract, a written statement reflecting the reasons for this decision must be sent to: adi2011@mci-group.com, no later than 05 December 2010.

AFTER THE SUBMISSION

1. The reviewers will judge the abstracts according to the relevance to the ADI 2011 Conference, standard of English, objectivity of statements, description of what was done, suitability of methods to aims, conclusions confirmed by objective results, ethics, scientific value, potential clinical value, originality of work and overall impression.

2. The submitting authors will be notified by 29 November 2010, at the email address provided during submission, whether their abstract has been accepted. It is the author's responsibility to ensure that emails from ADI can reach them. They will be informed at the same time about the date, time and form of their presentation.

PUBLICATION POLICY

All abstracts accepted for presentation (oral or poster) will be published in the official abstract book of the conference.

PRESENTATION OF ABSTRACTS

1. Abstracts can be accepted either as a poster, or oral communication.

2. If your abstract is accepted as a poster, you will be requested to be available for discussion during the corresponding moderated poster viewing session

3. The usable surface of the display panels measures 200 cm (height) x 100 cm (width). Pins and adhesive material will be provided.

4. Please use letters large enough to be read from a distance of 1.5 meters (4.9 feet).

5. Oral presentations will be advised of presentation date and length of presentation once abstract has been accepted.

6. Full presentation guidelines will be included in the acceptance letter and posted on the conference website.